



YET ANOTHER REASON TO ATTEND THE SPRING SEMINAR!



Expand your personal library & help Senior Support Services

We have available an extensive collection of RIM/IG resources and publications (100+) through the generosity of an anonymous donor. These items will be available at the Spring Seminar; for a small donation to our Chapter Charity, **Senior Support Services**, you can add a book or three to your personal Library collection. See available titles below. First come, first served. **Suggested donation per item only \$5.00!**

- 10 Steps to Successful Project Management
- 7 Steps for Legal Holds of ESI & Other Documents
- A Process of Illumination: The Practical Guide to E-Discovery
- Arranging & Describing Archives & Manuscripts
- A Sense of Urgency
- Best Practices in Change Management
- Big Data Governance: An Emerging Imperative
- Big Data: Using Smart Big Data Analytics...
- Change Management: The People Side of Change
- Common Knowledge: How Companies Thrive by Sharing What They Know
- Controlled Language in Records and Information Management (2)
- Cost Analysis Concepts and Methods for Records Management Projects
- Creative Training Techniques Handbook
- Crucial Confrontations: Participants Toolkit
- Crucial Conversations: Participants Toolkit, Audio Companion
- Crucial Conversations: Tools for Talking when Stakes are High
- Developing Electronic File Structures
- Dictionary for Library and Information Science
- DIGITAL: Disrupt or Die
- Digital Document Management
- Domesticating Information: Managing Documents Inside the Organization
- Early Warning: Using Competitive Intelligence to Anticipate Market Shifts
- E-Discovery for Dummies
- Effective Approaches for Managing Electronic Records & Archives
- Email Archiving for Dummies
- E-Mail Rules: A Business Guide to Managing Policies...
- Emergency Management for Records and Information Programs
- Employee's Survival Guide to Change
- Enterprise Search for Dummies
- Establishing Alphabetic, Numeric and Subject Filing Systems (2)
- Evaluating and Mitigating Records and Information Risks
- Guideline for Evaluating Offsite Records Storage Facilities (2)
- Guideline for Outsourcing Electronic Records Storage & Disposition
- Guideline for Outsourcing Records Storage to the Cloud
- Handbook of Collective Intelligence
- Guideline for Evaluating Offsite Records Storage Facilities (2)
- Guideline for Outsourcing Electronic Records Storage & Disposition
- Guideline for Outsourcing Records Storage to the Cloud
- Handbook of Collective Intelligence
- Harvard Business Review on Knowledge Management
- Harvard Business Review on Managing Yourself
- How to Develop a Retention Schedule
- HOW: Why How we do Anything means Everything
- Immigrant Secrets (signed by author)
- Implications of Web-Based Collaborative Technologies in Records Management
- Influencer Training: Participant Toolkit, Workbook, Audio Companion
- Influencer: The Power To Change Anything
- Information Architecture for Information Professionals
- Information Security: Policies and Procedures - A Practitioner's Reference
- Information Nation : Information Management Compliance Boot Camp
- Information Security: Policies and Procedures - A Practitioner's Reference
- Job Descriptions for Records & Information Management
- JUMP: Get Unstuck
- Knowledge Management: For the Information Professional
- Knowledge Management: Lessons Learned - What Works and What Doesn't
- Knowledge Management: A Manager's Briefing
- Law, Records and Information Management: The Court Cases
- Leadership Challenge
- Leading Change
- Managing Electronic Records (2)
- Managing Records & Information Programs: Principles, Techniques & Tools (2)
- Masterful Meetings
- Metadata: A Basic Tutorial for Records Managers
- Micrographics: Technology for the 21st Century
- Policy Design for Managing Electronic Messages
- Predictive Coding for Dummies
- Privacy Nation: The Business of Managing Private Information & Documents
- Project Management Best Practices: Achieving Global Excellence
- Project Management for Non-Project Managers
- Reaping the Benefits of Knowledge
- Records and Information Management: Core Competencies
- Records & Information Management
- Records & Information Management: Fundamentals of Professional Practice
- Records Center Operations
- Records Management Responsibility in Litigation Support
- Records Management: Making the Transition from Paper to Electronic
- Requirement for Management: Electronic Messages as Records
- Research Methods for the RIM Professional
- Retention Management for Records and Information
- Rethinking Information Work: A Career Guide for Librarians & Other Information Professionals
- Secure Management of Private Information
- Strategic Information Management: A practitioner's guide
- STRENGTHS FINDER 2.0
- SWITCH: How to Change Things when Change is Hard
- The 7 Habits of Highly Effective People
- The Heart of Change-Real Life Stories of how People Change their Organizations
- The Heart of Change Field Guide
- The Leadership Challenge
- The Leadership Challenge: Participant's Workbook
- The McKinsey Mind: Understanding & Implementing the Problem-solving...
- The New Information Professional: Guide to Careers in the Digital Age
- The Secrets to Masterful Meetings
- The Technologist's Guide to e-Discovery Law for Dummies
- Understanding Data & Information Systems for Recordkeeping
- Understanding Electronic Records Storage Technologies
- Using Social Media in Organizations
- Website Records Management
- Working Knowledge: How Organizations Manage What They Know
- World Congress on Intellectual Capital Readings