



Mile High Chapter of ARMA Board Meeting Minutes @ Denver Water

**6/9/2009
4-6 p.m.**

Meeting is called to order at 4:06 pm.

Present: President Mollie Taggart, Chairman of the Board Brian Starck, President Elect Laura McGee, Vice President Linda Hughes, Secretary Bonnie Perez, Treasurer Emily Bone
Directors: Chris Ames, Ebbie Moody, Genny Garrett, and Bill Bradford

Guests: John Chapman and Tyler Selle

Absent: Shawna Sheaman

May meeting minutes; motion to approve the minutes were made by Ebbie and seconded by Bonnie, motion passed unanimously.

- 1) **President's Report.** Mollie
 - a. Leadership Presentation Review
A copy of the Leadership Presentation was reviewed by all Board Members for any changes or updates.
- 2) **President-Elect's Report.** Laura
No Report
- 3) **Chairperson of the Board's Report.** Brian
 - a. ARMA Industry Membership
The Industry Membership provides 50 memberships to give out to customers. They are not affiliated with any Chapter Members. Memberships are only good for 6 months. Trevor may talk about it at the Leadership Conference.

Brian is coordinating the June Business Meeting. Brian has had an issue recruiting sponsors for future meetings contributed to high costs. Jessie Wilkins will speak at the June Meeting, he doesn't charge a speakers fee.
- 4) **Vice President's Report.** Linda
 - a. Locations for next year
June's meeting will be held at the Sheraton Downtown. Tyler and Linda will get together Friday to work on next year's meeting locations.



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Chris recommended the Knights of Columbus downtown on 15th St. they have free parking etc. Linda and Tyler will get more details.

5) **Secretary's Report.** Bonnie
Get well card was sent to Jeanise Watters May 20th, 2009

6) **Treasurer's Report.** Emily
a. Report posted to SharePoint.
No Report

7) Directors' Reports.

a) **Communication.** Chris
E-mail went out late. Chris will send an E-mail tomorrow pertaining to the newsletter.

Chris submitted the Mile High Denver Chapter Newsletter to be considered for Newsletter of the year.

The Award for best Newsletter is being presented this year at Conference at a Lunch Meeting. Chris will not be attending Conference this year.

Mollie will be the Webmaster for next year.

b) **Budget.** Ebbie
Budget is posted to SharePoint

More details pertaining to next year's budget will be discussed at the July Planning Meeting.

c) **Administration.** Genny
21 Registered for the June Meeting

d) **Membership.** Bill
5 new members

Bill is communicating with Trevor regarding the 10 year and 5 year pins to be given out to members who qualify for ARMA pins.

e) **Programs.** Shawna (absent)



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Mollie reported that Doug Allen will speak at the September 14th Meeting. Doug and the Board will have dinner on Monday evening. More details will be discussed later.

f) Education.
No Report

8) Old business

Chapter Boxes in storage. Progress report from Chris

Chris will work with Cornerstone on having the chapter boxes removed from Iron Mountain and transferred to Cornerstone. Cornerstone will pay final invoice which includes any perm out fees.

Anyone having boxes to add to the current stored boxes will meet on June 25th from 3:00 – 5:00 pm at Cornerstone, I-70 and Tower.

9) New business

July Planning Meeting will be held at Denver Water Three Stones Building on July 21st. 3:00 – 7:00 pm. Food will be provided.

Discussion concludes; meeting adjourned 5:08 pm.

**NEXT MEETING: Will be the July Planning and Transition Meeting –
July 21, 2009**