

**MILE HIGH DENVER CHAPTER OF ARMA INTERNATIONAL
STRATEGIC PLANNING MEETING
AUGUST 11, 2009
4:00 – 6:00 PM**

Minutes

1) Review of training material from leadership conference

Budget issues, everyone needs to evaluate their budget for possible cuts. Spring Seminar will cut as much as possible. The speaker list will be evaluated for less expensive speakers. Maybe our members will consider speaking at a monthly session. Mollie will look at the awards budget etc. All Board members agreed to cut their budget where ever possible.

Emily will not be purchasing the machine for credit cards this year.

The donation contribution will remain at \$500.00 for this year because it is for a good cause.

All revised budgets need to be sent to Ebbie by August 14, 2009

2) Review of current mission/vision statements

We will use ARMA International's Mission Statement and revise some of it to fit our needs.

3) Revision of mission/vision statements; goals and values

The Board decided to use the Goals and Values of the ARMA International Mission Statement.

4) Proposed strategic plan elements and measurements by portfolio

See map action spreadsheet.

5) Strategic plan review schedule

6) Approval of 2009-2010 budgets

All Board members need to evaluate their own budget and cut where ever possible. Ebbie passed out individuals budgets for review.

7) Manning the ALA booth 8/27 until 4:00

The Board decided against having a booth at the ALA. It would end up costing us money we didn't budget.

A motion to approve the revised budget for 2009 and 2010 was made by Linda and seconded by Mollie. Motion passed unanimously.

Ebbie, Emily, John, Mollie, and Tyler will audit the books sometime in August 2009.

No other business.

Meeting adjourned at 5:45 pm.